



**COUNTY OF ERIE**  
**DIVISION OF PURCHASE**  
**\*\*\* MEMORANDUM \*\*\***

TO: All Requisitioners

FROM: Lorraine M. Kolb, Buyer

DATE: December 18, 2009

SUBJECT: Bid # 280461-005 "PRINTED ENVELOPES"



The bid for printed envelopes has been extended. The bid is split between two vendors – **Buffalo Envelope Co. & Dupli Envelope & Graphic Corp.** The following information will assist you in processing your requirements. **Award is for the period of January 1, 2010 through June 30, 2010. Pricing attached.**

Bid # 280461-005

Vendor #1 Vendor #108893 (**Window Envelopes Sizes 6 3/4", 9, & 10**)  
BUFFALO ENVELOPE CO  
2914 WALDEN AVE  
DEPEW NY 14043

Vendor #2 Vendor #110748 (**Regular Envelops Sizes 6 3/4, 9, & 10**)  
DUPLI ENVELOPE & GRAPHICS  
PO Box 11550  
SYRACUSE NY 13218-1500

Contact: Vendor# 1 Ross Constantino  
Telephone #: 686-0100 Ext 254  
Fax #: 686-9005

Vendor# 2 James Gosson  
Telephone #800-724-2477 or 315-234-7225  
Fax #: 315-422-3637

Material Group: 310  
Purchase Group: 005  
Terms: Net 30

Delivery: Vendor #1 Buffalo Envelope – 2-3 Weeks ARO  
Vendor #2 Dupli Envelope – 15 Working Days

**PLEASE SUBMIT TWO (2) SAMPLES OF EACH ENVELOPE TO PURCHASE WITH REQUISITION NUMBER WRITTEN ON SAMPLE.**

lmk

BID NO. 280461-005      **BUFFALO ENVELOPE CO.**

PRICING FOR # 6-3/4 WINDOW ENVELOPES

ORDER QUANTITY	UP CHARGE WINDOWS BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	PER "T" FOR TINT
5 "T"	\$51.06/T	\$15.00	\$10.00
10 "T"	\$28.55/T	\$15.00	\$10.00
15 "T"	\$29.50/T	\$15.00	\$10.00
20 "T"	\$24.50/T	\$12.00	\$9.00
25 "T"	\$22.80/T	\$10.00	\$7.50
50 "T"	\$21.00/T	\$8.00	\$5.00
100 "T"	\$19.95/T	\$2.00	\$1.50

BID NO. 280461-005

BUFFALO ENVELOPE CO.

PRICING FOR # 9 WINDOW ENVELOPES

ORDER QUANTITY	STANDARD WINDOWS BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$42.65/T	\$9.00	\$9.00
5 "T"	\$25.50/T	\$6.00	\$4.50
10 "T"	\$23.65/T	\$5.00	\$4.50
15 "T"	\$22.00/T	\$4.00	\$4.00
20 "T"	\$20.10/T	\$3.00	\$3.20
25 "T"	\$20.00/T	\$3.00	\$2.50
50 "T"	\$19.50/T	\$1.50	\$1.25
75 "T"	\$19.25/T	\$1.20	\$1.00
100 "T"	\$18.20/T	\$1.00	\$0.75
200 "T"	\$17.60/T	\$0.30	\$0.25
300 "T"	\$15.55/T	\$0.00	\$0.10
500 "T"	\$15.05/T	\$0.00	\$0.00

BID NO. 280461-005

**BUFFALO ENVELOPE CO.**

PRICING FOR # 10 WINDOW ENVELOPES

ORDER QUANTITY	STANDARD WINDOWS BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$41.15/T	\$15.50	\$10.00
5 "T"	\$26.25/T	\$14.00	\$9.00
10 "T"	\$24.50/T	\$11.50	\$9.00
15 "T"	\$23.25/T	\$10.00	\$8.50
20 "T"	\$20.90/T	\$4.50	\$2.80
25 "T"	\$19.95/T	\$4.25	\$2.60
50 "T"	\$17.55/T	\$3.00	\$2.00
75 "T"	\$17.00/T	\$3.00	\$2.00
100 "T"	\$16.80/T	\$3.00	\$1.60
200 "T"	\$15.50/T	\$2.00	\$1.50
250 "T"	\$14.60/T	\$1.00	\$1.00
400 "T"	\$13.95/T	\$.20	\$.55
500 "T"	\$13.85/T	\$0.00	\$.30

BID NO. 280461-005      DUPLI ENVELOPE & GRAPHIC CORP

PRICING FOR # 6-3/4 REGULAR ENVELOPES

ORDER QUANTITY	REGULAR ENVELOPE BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
5 "T"	\$26.20/T	\$52.44	\$2.00
10 "T"	\$20.95/T	\$36.22	\$2.00
15 "T"	\$19.89/T	\$31.25	\$2.00
20 "T"	\$18.85/T	\$28.44	\$2.00
25 "T"	\$17.80/T	\$27.72	\$2.00
50 "T"	\$15.70/T	\$25.09	\$2.00
100 "T"	\$14.64/T	\$20.79	\$2.00

BID NO. 280461-005      DUPLI ENVELOPE & GRAPHIC CORP

PRICING FOR # 9 REGULAR ENVELOPES

ORDER QUANTITY	REGULAR ENVELOPE BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$34.13/T	\$62.95	\$2.00
5 "T"	\$26.20/T	\$52.44	\$2.00
10 "T"	\$20.95/T	\$36.22	\$2.00
15 "T"	\$19.90/T	\$31.29	\$2.00
20 "T"	\$18.84/T	\$28.45	\$2.00
25 "T"	\$17.79/T	\$27.72	\$2.00
50 "T"	\$15.70/T	\$25.09	\$2.00
75 "T"	\$15.17/T	\$23.05	\$2.00
100 "T"	\$14.64/T	\$20.79	\$2.00
200 "T"	\$14.13/T	\$18.40	\$2.00
300 "T"	\$13.60/T	\$17.85	\$2.00
500 "T"	\$13.12/T	\$17.32	\$2.00

BID NO. 280461-005      **DUPLI ENVELOPE & GRAPHIC CORP**

PRICING FOR # 10 REGULAR ENVELOPES

ORDER QUANTITY	REGULAR ENVELOPE BID PRICE PER "T"	UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION	UP CHARGE PER "T" FOR TINT
2.5 "T"	\$34.13/T	\$62.95	\$2.00
5 "T"	\$26.20/T	\$52.44	\$2.00
10 "T"	\$20.95/T	\$36.22	\$2.00
15 "T"	\$19.90/T	\$31.29	\$2.00
20 "T"	\$18.84/T	\$28.45	\$2.00
25 "T"	\$17.79/T	\$27.72	\$2.00
50 "T"	\$15.70/T	\$25.09	\$2.00
75 "T"	\$15.17/T	\$23.05	\$2.00
100 "T"	\$14.64/T	\$20.79	\$2.00
200 "T"	\$14.13/T	\$18.40	\$2.00
250 "T"	\$13.98/T	\$18.05	\$2.00
400 "T"	\$13.47/T	\$17.64	\$2.00
500 "T"	\$13.12/T	\$17.32	\$2.00

lmk